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HOME DEPARTMENT

NOTIFICATION

The 13th August, 2021

No.28721—HOME-FS-RULE-0001/2020/CD.— In exercise of the powers conferred by sub-section (1) read with clause-c of Section 26 of the Odisha Fire Service Act,1993 (Odisha Act,30 of 1993) and in supersession of all previous Orders or Notifications or Resolutions or Instructions issued in this regard before the commencement of these rules, except as respect actions taken, things done or omitted to be done before such supersession, the Government of Odisha hereby makes the following rules for regulating the method of recruitment and conditions of service of Group-A and Group-B officers of the Odisha Fire Service, namely:—

PART-I GENERAL

1. Short title and commencement.— (a) These rules may be called the “Odisha Fire Service (Method of Recruitment and Conditions of Service of Group-A and Group- B Officers) Rules, 2021.

(b)They shall come into force on the date of their publication in the *Odisha Gazette*.

2. Definitions. —(1) In these rules, unless the context otherwise requires,;—

- (a) “Appointing Authority” means the Director General of Fire Services, Odisha, Cuttack in case of Station Officers, Station Officers (Mechanical);
- (b) “Board” means Odisha Police Recruitment Board Constituted vide Home Department Notification No.4567/D&A, dated the 4th February, 2021;
- (c) “Committee” means Departmental Promotion Committee constituted under these Rules.
- (d)“Director” means Director General, Fire Services, Odisha;

- (e) "Examination" means the examination conducted by the Odisha Police Recruitment Board;
- (f) "Ex-serviceman" means person as defined in the Odisha Ex-servicemen (Recruitment to State Civil Services and Posts) Rules, 1985;
- (g) "Government" means the Government of Odisha;
- (h) "Persons with Disabilities" means persons who have been granted with Disability Certificates by the Competent Authority as per the provision of the Rights of Persons with Disabilities Act, 2016 (49 of 2016);
- (i) "Recruitment Year" means the calendar year during which advertisement for recruitment is actually issued;
- (j) "Scheduled Castes and Scheduled Tribes" shall have reference to the Scheduled Castes and Scheduled Tribes specified in the Constitution (Scheduled Castes) Order, 1950 and the Constitution (Scheduled Tribe) Order, 1950 as the case may be, made under Articles 341 and 342 of the Constitution of India, respectively;
- (k) "SEBC" means the Socially and Educationally Backward Classes of Citizens, other than the Schedule Castes and Schedule Tribes, as may be specified by the State Government from time to time in the list under the Odisha State Commission for Backward Classes Act, 1993 (Odisha Act 16 of 1993);
- (l) "Service" means the Odisha Fire Service;
- (m) "Select list" means the list of successful candidates, prepared by Recruitment Board and arranged in order of merit not exceeding number of vacancies advertised; and
- (n) "Sportsperson" means a person, who has been issued identity card as sportsman by the Director, Sports as per the Resolution No. 24808/Gen., dated the 18th November, 1985 of the General Administration Department, as amended from time to time.

(2) All other words and expressions used in these rules but not specifically defined shall, unless the context otherwise requires, have the same meaning as respectively assigned to them in the Odisha Service Code.

3. Constitution of the services/cadre.—The Service shall consist of following posts, namely:—

- (a) Group-B posts, —

- (i) Station Officer;
 - (ii) Station Officer (Mechanical);
 - (iii) Assistant Fire Officer; and
 - (iv) Assistant Fire Officer (Mechanical).
- (b) Group-A posts, —
- (i) Deputy Fire Officer (Junior Branch);
 - (ii) Fire Officer (Senior Branch);
 - (iii) Chief Fire Officer (Super time scale); and
 - (iv) Chief Fire Officer (Superior Administrative Grade).

4. Methods of recruitment,— (1) Subject to the provisions made in these rules, the recruitment to different Posts in the service shall be made by the following methods, namely:—

(a) In respect of the post of Station Officer of Odisha Fire Service, not more than 50% of the posts shall be filled up by direct recruitment conducted by Odisha Police Recruitment Board and not more than 50 % shall be filled up by way of promotion from amongst the Assistant Station Officers of Odisha Fire Service, Group “C” Officers as per provisions under these Rules.

(b) The posts of Station Officer (Mechanical), Assistant Fire Officer (Mechanical), Assistant Fire Officer, Deputy Fire Officer, Fire Officer and Chief Fire Officer (Super time Scale) and Chief Fire Officer (Superior Administrative Grade) shall be filled up by way of promotion in accordance with these Rules.

(2) The gradation list of all cadres shall be maintained in the Fire Service Directorate and shall be published at least once in every year for general information.

5. Determination of vacancies. — (1) Vacancies in the sanctioned posts, to be filled up from time to time in the rank of Station Officer shall be determined by Director General, Fire Services, Odisha which shall include the anticipated vacancies arising due to superannuation/promotion/death etc. of the fire service personnel by the end of the calendar year.

(2) Fire Service Directorate shall intimate the number of vacancies in the post of Station officer as on end of the calendar year to be filled up directly to the Board after seeking Government approval for recruitment and the Board shall then notify the vacancies for direct recruitment by giving the detailed break-up of reservation in accordance with rule 6 which may also be verified before advertising the vacancies.

6. Reservation of vacancies.— Notwithstanding anything contained in these Rules, reservation of vacancies or posts, as the case may be, for candidates belonging to:—

- a. Scheduled Castes and Scheduled Tribes shall be made in accordance with the provision contained in Odisha Reservation of Vacancies in Posts and Services (for Scheduled Castes and Scheduled Tribes) Act., 1975 and the rules made there under and issued from time to time.
- b. SEBC, Sportsman and Ex-Serviceman shall be made in accordance with the provisions made under such Act, Rules, Orders or Instructions issued in this behalf by the Government from time to time.
- c. Women candidates are not eligible for appointment.
- d. Persons with disabilities or physically handicapped shall not be eligible for appointment.

PART-II

7. Direct Recruitment.— Direct Recruitment shall be done by the Board by open advertisement of vacancies.

8. Eligibility criteria for direct recruitment.— In order to be eligible for direct recruitment for the post of Station Officer (Group-B) a candidate must,—

- (a) be a citizen of India.
- (b) not be less than twenty-one years and must not be above twenty-five years as on the 1st day of January of the calendar year in which open advertisement is published inviting the applications:

Provided that the upper age limit in respect of reserved categories of candidates referred to in rule-6 shall be relaxed in accordance with the provisions of the Act., Rules, Orders or Instructions, for the time being in force for their respective categories.

- (c) be able to read, write and speak Odia; and have,—
 - (i) passed Middle School Examination with Odia as language subject; or
 - (ii) passed matriculation or equivalent examination with Odia as medium of examination in non-language subject; or
 - (iii) passed in Odia as language subject in the final examination of Class-VII from a School or Educational Institution recognized by the Government of Odisha or the Central Government; or
 - (iv) passed a test in Odia in Middle English School Standard conducted by the School & Mass Education Department.
- (d) not have more than one spouse living;

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person or there are other grounds for doing so, exempt any person from the operation of this rule.

(e) be a Science or Engineering Graduate from a recognized University or Institution.

9. Mode of Recruitment.— The selection process shall consist of the following tests in the given order;

SL.No.	Test /Examination	Maximum Marks/Qualifying
(1)	(2)	(3)
1	Written Test	500 Marks
2	Physical Standard	Qualifying
3	Physical Efficiency Test	Qualifying

10. Written Test.— (1) There shall be a written test of three papers as above to be conducted by the Board for Station Officers and the total marks for the written test shall be of 500 marks.

(2) The candidates qualifying in the written test shall be shortlisted category wise in descending order of marks and not more than 03 (Three) times of the total advertised vacancies shall be allowed to appear for Physical Standard and the Physical Efficiency Test.

(3) The Written Examination shall comprise of the following papers as given below, namely:—

Paper	Subject	Maximum Marks	Time
(1)	(2)	(3)	(4)
Paper-I	General English & Odia Language	100	90 Minutes
Paper-II	General Studies	200	180 Minutes
Paper-III	Technical paper	200	180 Minutes
Total Marks		500	

(4) The written test shall consist of objective type multiple choice questions only which shall be conducted in a transparent manner using OMR (Optical Mark Recognition) or OCR (Optical Character Recognition) sheet or Computer Based Test or any other objective modern method of assessment in vogue at that point of time and there shall be negative marking of 0.25 marks for each wrong answer.

11. Syllabus for written examination.— The syllabus for written examination shall be as follows, namely:—

(a) General English.—The aim of the paper is to test the candidate's ability to read & understand serious discursive prose and to express his ideas clearly and correctly in English and the pattern of questions will broadly include the following with graduation standard, namely:-

- (i) Comprehension of a given passage;
- (ii) Usage and Vocabulary;
- (iii) Question to test the knowledge of grammar.

(b) Odia Language – The question shall be of graduation Standard to test the following —

- (i) Comprehension of a given passage;
- (ii) Usage and Vocabulary;
- (iii) Translation from English to Odia.

(c) General Studies.—

(1) (a) The nature and standard of questions shall be such that a well-educated person should be able to answer them without having specialized study of the concerned subjects.

(b) The questions shall test general awareness of the candidate of a variety of subjects covering various fields of knowledge as expected from any graduate and the questions shall be in English and the candidates shall be required to answer in English.

(2) The paper on General Studies shall include questions covering the following fields of knowledge, namely:—

- (i) General science and recent scientific or technological developments: Questions will test the candidate's awareness in the field of science and technology including matters of every day observations and experience.
- (ii) Current events of national and international importance: Questions shall be to test the knowledge of significant national and international events and of the topics of social relevance in the present day India.
- (iii) History of India from ancient times and Indian National Movement: Emphasis will be on testing the general understanding of social, economic and political aspects of the Indian History. Questions on Indian National Movement will relate to the nature & character of the nineteenth century resurgence, growth of Nationalism, attainment of

Independence and role of leading personalities in the freedom movement.

(iv) Indian and World Geography: Emphasis will more be on geography of India. The questions will relate to physical and economic geography of the country. It shall cover the main features of Indian agriculture and national resources.

(v) Indian polity and economy: Questions on Indian polity and economy shall be on political system, Constitution of India, Panchayati Raj Administration, principal features and characteristics of Indian economy, planning and economic development of India.

(vi) Mental ability and test of reasoning

(vii) Numerical ability test and arithmetic of H.S.C. standard

(viii) Basic computer literacy

(d) Technical Paper –

The questions shall be of +3 standards from the following subjects, namely—

(i) Physics;

(ii) Chemistry;

12. Physical Standards (Qualifying).— (1) The candidates must qualify the physical standards as detailed below:-

Category (1)	Height (2)	Weight (3)	Chest (4)	
			Unexpanded	Expanded
Un-reserved/ SEBC (Men only)	168Cm.	55kg.	79Cm.	84Cm.
Schedule Caste/ Scheduled Tribe (Men only)	163Cm.	50Kg.	76Cm.	81Cm.

(2) A candidate must be free from any physical defect likely to interfere with the discharge of his duties in the service who shall have to appear before the Medical Screening Committee as decided by the Recruitment Board and If he is not found fit by the Medical Screening Committee, he shall not be allowed to participate in further recruitment process.

13. Physical Efficiency Tests (Qualifying).—The candidates must qualify the following Physical Efficiency Tests, namely: —

- (i) Running 1.6 Kms in 8 minutes;
- (ii) Broad Jump of 3.66 Meters in length in three attempts;
- (iii) Cross-Country – 5 Kms within 40 minutes;
- (iv) Swimming 100 Meters in 10 (Ten) minutes; and
- (v) Test for detecting acrophobia by ladder climbing up to 8 Meters from the ground level in three chances only.

Note-Failure in completing the physical efficiency in the prescribed time or attempt shall lead to disqualification from further selection process.

14. Marks for NCC Certificates.— The following marks shall be awarded after due verification of original certificates as below:

- | | | | |
|------|------------------------|----|----|
| (i) | N.C.C. 'B' Certificate | .. | 01 |
| (ii) | N.C.C. 'C' Certificate | .. | 02 |

15. Sponsoring of candidates by the Odisha Police Recruitment Board.—

(1) The Board shall sponsor the number of candidates equal to the total number of vacancies notified by it and the names of such candidates shall be arranged in the order of merit.

(2) There shall be no reserve list or waiting list.

16. Select List.— (1) On completion of recruitment process, the Board shall draw up the select list of successful candidates for Station Officers, category wise, in descending order of aggregate marks secured in written test, and NCC Certificates.

(2) If the written test marks obtained by two or more persons are equal, the candidate older in age shall be placed above in the select list.

(3) The Director will review the Select List prepared as above by the Board and may compare it with the break-up of vacancies which were advertised by the Board and seek clarification, if any.

(4) After receipt of clarification, if any, he/she will approve the Select List for publication and there shall be no reserve or waiting list.

(5) The Select List shall remain valid for one year from the date of its publication or until another Select List is prepared afresh whichever is earlier.

17. Verification of certificates. — No Candidate shall be appointed from the Select List, without, —

- (a) verifying his Character and antecedents.

(b) submission of his medical fitness certificate issued by an Authorized Government Doctor.

(c) verification of original certificates for his eligibility for the post which will include certificates of age, caste/category and educational qualifications etc.

18. Appointment.—(1) Appointment orders shall be issued by the respective Appointing Authority in the order the names appear in the Select List.

(2) The terms and conditions of the service and the duties and responsibility of Group B officers shall be the same as assigned to them in the Odisha Fire Service Act, 1993 (Odisha act 30 of 1993) and rules framed there under and the instructions of Government issued from time to time.

19. Training.—(1) Those appointed by direct recruitment shall undergo the Station Officer's course of training for a period of 9 (Nine) months at the Odisha Fire & Disaster Response Academy or any other designated Fire Training Institution.

(2) At the end of the training course, there shall be an examination and those declared to have passed shall be posted to different Fire Stations but those who fail in the examination, shall be given another chance to clear it without having to undergo the training again and if they fail again, they shall be discharged from the service and the annual increments shall not be allowed unless and until the aforesaid examination is passed by the appointed candidates.

20. Inter se-Seniority.— (1) The *inter se*-seniority of the Station Officers appointed by way of direct recruitment during a particular recruitment year shall be determined in accordance with aggregate marks obtained by each probationer in the recruitment test conducted by the Board and in the final examination of Station Officers' course of training in the ratio of 1:2.

(2) If two or more probationers have secured equal number of marks in the aggregate, their order of merit shall be the order of their dates of birth and, if date of birth is same then seniority shall be as per prevailing Rules.

(3) The seniority of Station officers shall be counted from the date of passing the Station Officer's course of training.

(4) All the persons appointed to the rank of Station Officer by way of promotion in the same calendar year shall en-block be senior to all the Station Officers appointed during the year by way of direct recruitment.

PART-III
PROMOTION

21. Constitution of Departmental Promotion Committee for filling up of post of Station Officer, Station Officer (Mechanical), Assistant Fire Officer & Assistant Fire Officer (Mechanical) on promotion. — (1) There shall be constituted a Departmental Promotion Committee consisting of following members to consider the cases for Promotion to the posts referred to under clause (a) of rule 3, namely: —

- | | |
|---|------------------|
| (a) An officer not below the rank of
Inspector-General of Police | - Chairperson |
| (b) An officer not below the rank of Chief Fire Officer (S.A.G.) | - Member |
| (c) An officer not below the rank of Chief Fire Officer (S.T.S) | -Member Convener |
| (d) Assistant Fire Officer (Mechanical) | -Member |
| (e) One Technical Officer from PMT not below the rank of DSP | -Member |
| (f) Motor Vehicle Inspector | -Member |

Explanations. —(a) Assistant Fire Officer (Mechanical) shall be a member of the Committee for the promotion to the post of Station Officer (Mechanical) only.

- (b) One Technical Officer from PMT not below the rank of DSP & Motor Vehicle Inspector shall be members of the Committee for the promotion to the post of Assistant Fire Officer (Mechanical) only.

(2) Chairperson, Departmental Promotion Committee may co-opt member of any other wing wherever required.

(3) The recommendation of the Committee shall be valid and can be operated upon notwithstanding the absence of any one of its members other than the Chairman:

Provided that the member so absenting was duly invited to attend the meeting of the Committee and the majority of members of the Committee attended the meeting.

22. Promotion to the post of Station Officer.— (1) In order to be eligible for promotion to the post of Station officer, an Assistant Station Officer must, —

- (a) have completed 7 (Seven) years of qualifying service in the rank after completion of Asst. Station Officer course of training as on the 1st day of January of the year in which Committee meets;
- (b) have good service record;
- (c) be free from vigilance and criminal cases; and
- (d) be physically fit and mentally sound;

(2) The Committee shall hold a pre-promotional test of all eligible Assistant Station officers to test their physical fitness, knowledge and proficiency (both demonstrative and instructional) for which they shall have to appear the written test and only those Assistant Station officers, who qualify in the written test shall be allowed to appear in the physical test.

(3) The module and pattern of the Pre-Promotional Test shall be as decided by the Director and total marks and duration of written test and physical test shall be as follows:

- | | |
|--|-------------------------|
| I. Written Test - | -50 Marks (1 hr 30mins) |
| II. Swimming 100mtrs (one hundred meters) in 12minutes | - Qualifying |
| III. Running a distance of 1.6 kms in 10 (Ten) minutes | - Qualifying |

(4) In order to pass the written test, an Assistant Station officer must secure 40% (forty percent) marks out of allotted marks.

(5) The committee shall scrutinize the service records of only those eligible Assistant Station officers who have successfully passed the pre-promotional test and submit their proceedings to the Director and the Select List shall be prepared on the basis of seniority limited to the existing and anticipated vacancies for the year in which the Committee meets.

(6) The List prepared under sub- rule (5) shall be valid for a period of one year from the date of its approval by the Director or until another Select List is prepared afresh whichever is earlier and there shall be no reserve or waiting list.

(7) The selected Assistant Station officers shall undergo the Station Officer's Course of Training for 120 (one hundred twenty) working days, as prescribed by the Director, at the Odisha Fire and Disaster Response Academy or at any other location as may be decided by the Director and pass the training and a failed candidate shall be given one more chance to pass the examination in the failed subjects only after a further training of 12 (twelve) working days duration, immediately after declaration of result of the final examination but the candidate who fails in the final examination and passes in the second chance shall be treated as a separate batch and hold seniority below the previous passed out batch and the candidate who fails again in the second chance shall not be given promotion to the rank of Station officer.

(8) The seniority of promoted Station Officers shall be determined according to the marks obtained by them in the pre-promotional test and in the final examination of station officer courses of training in the ratio of 1:2.

(9) The *inter se*-seniority of officers promoted to the rank of Station Officer shall be placed above the directly recruited Station Officers of that year.

23. Promotion to the post of Station Officer (Mechanical).— (1) In order to be eligible for promotion to the post of Station Officer (Mechanical), a Havildar Major must,—

- (a) have completed 5 (Five) years of qualifying service in the rank of Havildar Major as on the 1st day of January of the year in which Committee meets;
- (b) have good service record;
- (c) be free from vigilance and criminal cases; and
- (d) be physically fit and mentally sound.

(2) The Committee shall hold a pre-promotional Test of all eligible Havildar Major to test their knowledge and proficiency in respective trade, both theory and practical who shall have to appear the written test and only those Havildar Majors, who qualify in the written test, shall be allowed to appear in the trade test.

(3) The module and pattern of the Pre-promotional test shall be as decided by the Director, Fire Services and the marks in the written test and trade test shall be as follows -

- i. Written Test -50 Marks
- ii. Practical test in respective trade- 30 marks

(4) In order to pass the written test and trade test (both theory & practical), a Havildar Major must secure 40% (Forty percent) marks out of allotted marks individually.

(5) The committee shall scrutinize the service records of only those Havildar Majors who have successfully passed the pre-promotional test and submit their proceedings to the Director

(6) The "Select List" shall be prepared on the basis of seniority and the number of candidates in the select list shall be equal to the existing vacancies and the anticipated vacancies pertaining to that calendar year.

(7) The Select List so prepared under Sub-rule (6) shall be valid for a period of one year from the date of its approval by the Director, Fire Services, Odisha until another Select List is prepared afresh whichever is earlier and there shall be no reserve or waiting list.

(8) The *Inter se*-seniority of promoted Station Officers (Mechanical) shall be determined according to the approved Select List of Havildar Major.

24. Promotion to the post of Assistant Fire Officer.— (1) In order to be eligible for promotion to the post of Assistant Fire Officer, a Station officer must, —

- a. have completed 10 (Ten) years of qualifying service in the rank of Station Officer as on the 1st day of January of the year in which Committee meets;
- b. have good service record;

- c. be free from vigilance and criminal cases; and
- d. must be physically fit and mentally sound.

(2) The Committee shall hold a pre-promotional test of all eligible Station Officers to test their physical fitness as prescribed below—

- I. Swimming 100mtrs (one hundred meters) in 15 minutes - Qualifying
- II. Running a distance of 1.6 kms in 12 (Twelve) minutes - Qualifying

(3) The Station officers who have successfully qualified in the pre-promotional test shall form the Select List and the Select List so formed under Sub-rule (3) shall be sent to the Director for approval and this approved Select List shall have number of candidates equal to the existing vacancies and anticipated vacancies pertaining to that particular calendar year and also there shall be no reserve or waiting list.

(4) The *Inter se*-seniority of Assistant Fire Officers shall be determined according to their position as per the approved Select List of Station Officers.

25. Promotion to the post of Assistant Fire Officer (Mechanical).—(1) In order to be eligible for promotion to the post of Assistant Fire officer (Mechanical), a Station Officer (Mechanical) must, —

- i. have completed 3 (Three) years of qualifying service in the rank of Station Officer (Mechanical) as on the 1st day of January of the year in which the Committee meets;
- ii. have good service record;
- iii. be free from vigilance and criminal cases; and
- iv. be physically fit and mentally sound.

(2) The Committee shall hold a Pre-promotional Test of all eligible Station Officer (Mechanical) to test their knowledge and proficiency in respective trade, both theory and practical for which they shall appear the written test and only those Station officers (Mechanical), who qualify in the written test shall be allowed to appear in the trade test.

(3) The total marks allotted for written and practical test shall be as follows—

- (i) Written Test - 100 Marks
- (ii) Practical test in respective trade test- 60 Marks

(4) The module and pattern of the Pre-promotional Test shall be as decided by the Director.

(5) In order to pass the written test & trade test (theory & practical), a Station officer (Mechanical) must secure 40% (Forty percent) marks out of allotted marks individually.

(6) The Select List shall be prepared on the basis of total marks obtained in both written test and Trade test and shall be sent to the Director for approval and the approved Select List shall have number of candidates equal to the existing vacancies and anticipated vacancies pertaining to that particular calendar year.

(7) The Select List so approved shall remain valid for a period of one year or until another Select List is prepared afresh whichever is earlier and there shall be no reserve or waiting list.

(8) The *inter se*-seniority of Assistant Fire Officers (Mechanical) shall be determined according to their position as per the approved Select List of Station Officer (Mechanical).

26. Promotion to the post of Deputy Fire Officer.— (1) There shall be a Departmental Promotion Committee consisting of the following members to consider the cases of filling up of the posts of Deputy Fire Officer:

- | | |
|--|-------------------|
| (i) Director-General or Addl. Director-General of Police,
Fire Services, Odisha | - Chairperson |
| (ii) Inspector General Fire Services, Odisha | - Member |
| (iii) An officer not below the rank of Chief Fire Officer | - Member convener |

(2) The recommendation of the Committee shall be valid and can be operated upon notwithstanding the absence of any one of its members other than the Chairman:

Provided that the member so absenting was duly invited to attend the meeting of the Committee and the majority of members of the Committee attended the meeting.

(3) In order to be eligible for promotion to the post of Deputy Fire Officer, an Assistant Fire Officer must,—

- (i) have completed 5 (Five) years of qualifying service in the rank of Assistant Fire officer as on the 1st day of January of the year in which the Departmental Promotion Committee meets ;
- (ii) have completed Divisional Officer Course at N.F.S.C, Nagpur;
- (iii) have good service record;
- (iv) be free from vigilance and criminal cases; and
- (v) be physically fit and mentally sound.

(4) The *inter se*-seniority of Deputy Fire Officers shall be determined according to their position in the approved select list of Assistant Fire Officer.

27. Constitution of Departmental Promotion Committee for filling up of post of Fire Officer and Chief Fire Officer (Super Time Scale) on promotion.—(1) There shall be a Departmental Promotion Committee consisting of the following members to consider the Promotion to the post of Fire Officer and Chief Fire Officer, namely.—

- | | |
|--|------------------|
| (i) Secretary to Government,
Home Department, Odisha | - Chairperson |
| (ii) Special Secretary to Government,
Home Department, Odisha | - Member |
| (iii) Director General/ Addl. Director General of Police,
Fire Service, Odisha | - Member |
| (iv) An Officer not below the rank of Deputy Secretary to Government
dealing with the subject | -Member Convenor |

(2) The recommendation of the Committee shall be valid and can be operated upon notwithstanding the absence of any one of its members other than the Chairman:

Provided that the member so absenting was duly invited to attend the meeting of the Committee and the majority of members of the Committee attended the meeting.

28. Promotion to the post of Fire Officer.—(1) In order to be eligible for promotion to the post of Fire Officer, a Deputy Fire Officer must,—

- (i) have completed 3 (Three) years of qualifying service in the rank of Deputy Fire Officer on the 1st day of January of the year in which the Committee meets ;
- (ii) have passed the Departmental examination in Accounts conducted by the Board of Revenue, Odisha;
- (iii) have good service record;
- (iv) be free from vigilance and criminal cases; and
- (v) must be physically fit and mentally sound.

(2) The *Inter se*-seniority of Fire Officers shall be determined according to their position in the approved select list of Deputy Fire Officer.

29. Promotion to the post of Chief Fire Officer (Super Time Scale).— (1) In order to be eligible for promotion to the post of Chief Fire Officer (Super Time Scale), a Fire Officer must,—

- (i) have completed 3 (Three) years of qualifying service in the rank of Fire Officer on the 1st day of January of the year in which the Committee meets;

- (ii) have good service record;
- (iii) be free from vigilance and criminal cases; and
- (iv) must be physically fit and mentally sound.

(2) The *Inter se*-seniority of Chief Fire Officers shall be determined according to their position in the approved Select List of Fire Officers.

30. Constitution of Committee for filling up of post of Chief Fire Officer (Superior Administrative Grade).—(1) There shall be a Departmental Promotion Committee consisting of the following members to consider the cases of filling up of the post.

- (i) Chief Secretary, Odisha - Chairperson
- (ii) Secretary to Government,
Home Department, Odisha - Member
- (iii) Special Secretary to Government,
Home Department, Odisha - Member
- (iv) Director General/ Addl. Director General of Police,
Fire Service, Odisha - Member
- (v) An Officer not below the rank of Joint Secretary
dealing with the subject -Member Convener

(2) The recommendation of the Committee shall be valid and can be operated upon absence of any one of its members other than the Chairman:

Provided that the member so absenting was duly invited to attend the meeting of the Committee and the majority of members of the Committee attended the meeting.

31. Promotion to the post of Chief Fire Officer (Superior Administrative Grade).—(1) In order to be eligible for promotion to the post of Chief Fire Officer (Superior Administrative Grade), a Chief Fire Officer (Super Time Scale) must,—

- (i) have good service record;
- (ii) be free from vigilance and criminal cases; and
- (iii) be physically fit and mentally sound.

(2) Appointment to Chief Fire Officer (Superior Administrative Grade) shall be made on promotion from amongst Chief Fire Officers (Super Time Scale) on the basis of merit-*cum*-suitability with due regard to seniority.

PART-IV
OTHER CONDITIONS OF SERVICE

32. Consultation with the Odisha Public Service Commission.— (1) The recommendations of the Committee shall be referred to the Odisha Public Service Commission for concurrence along with a list of all eligible candidates including those who have not been recommended together with the service particulars relating to their academic qualifications , teaching experience , research and field experience ,if any .

(2) The Odisha Public Service Commission shall consider the list along with the service particulars received under sub-rule (1) and shall furnish its recommendation to the Government.

33. Probation.— (1) Every person appointed to any grade or post in the service by direct recruitment shall be on probation for a period of two years and when appointed on promotion shall be on probation for a period of one year from the date of joining the post:

Provided that the Appointing Authority may, if think fit, in any case or class of cases, extend the period of probation:

Provided further that, such period of probation shall not include. –

- i. Extraordinary Leave;
- ii. Period of unauthorized absence; or
- iii. Any other period held to be not being on actual duty.

(2) The appointment of a probationer may, for good and sufficient reasons to be recorded in writing, be terminated by the Government at any time without previous notice during the period of probation including extension of such period, if any, and after such termination, the employee shall deem to be reverted to his former cadre or post, if he is a promotee.

(3) A probationer after completing the period of probation to the satisfaction of the Government shall be eligible for confirmation subject to the availability of substantive vacancy in the service.

34. Other conditions of service.— The conditions of service of members of the service with regard to matters not covered by these rules shall be same as applicable to thereunder the relevant rules of Odisha Service Code and instructions issued from time to time.

35. Relaxation.— The State Government by its own motion or otherwise, may, by orders, and for the reasons to be recorded in writing, relax any one or more of the provisions of these rules in respect of any class or category of employees in the interest of public service.

36. Interpretation.— If any question arises relating to interpretation of these rules, it shall be referred to the Government whose decision thereon shall be final.

By Order of the Governor
SANJEEV CHOPRA
Additional Chief Secretary to Government