

Government of Orissa  
Home (Civil Defence) Department

No. 1425 /CD  
CD/2-81/2004.

Dated, Bhubaneswar, the: 25-8-04

Shri P.C. Samantaray  
Deputy Secretary to Government

To :

The Accountant General (A&E), Orissa,  
Bhubaneswar

Sub :

Travel Expenses for professional training of Home  
Guards and Civil Defence Volunteers outside State

Sir,

In supersession of this Department letter No. 1073/CD, dated 9-6-98, I am directed to say that it has been decided by Government that Home Guards and Civil Defence Volunteers who are deputed for training outside the State shall be paid actual minimum fare to and fro journey by the shortest and cheapest route on production of authenticated tickets as well as journey particulars with certificate of successful completion of training from the training institutes. The Home Guards and Civil Defence Volunteers are allowed sleeper class fare with reservation charge for the to and fro journey in rail only. The volunteer concerned must ensure submission of his claim with all particulars within one month of his return from the training. This shall come into effect from the date of issue.

2. The period of journey and training period will be treated as on duty and they will be paid Rs. 150/- (Rupees one hundred and fifty) only per day as Duty Call-up Allowance (D.C.A.) till return to Headquarters.

3. The Home Guards/Civil Defence Volunteers will not demand other expenses such as Lodging/Boarding/Conveyance/hiring charges etc.

4. The maximum number of Home Guards/Civil Defence Volunteers for training outside the State should not exceed twenty.

5. The expenditure shall be met from the Unit "Travel Expenses" and "Other Allowance" of the appropriate Head of account.



6. This has been concurred in by Finance Department vide their U.O.R.No.48-CS-V, dated 12-05-04.

Yours faithfully,

Deputy Secretary to Government

Memo No. 1426(6)

Date: 25-8-04

Copy forwarded to the Commandant General, Home Guards, Orissa, Cuttack/District Magistrate and Controller, Civil Defence, Khurda/Jagatsinghpur/Angul/Sundergarh/Koraput for information and necessary action.

Deputy Secretary to Government

Memo No. 1427(7)

Date: 25-8-2004

Copy forwarded to the Finance Department/Home(FS) Department/Deputy Controller, Civil Defence, Bhubaneswar/Talcher/Paradeep/Koraput/Rourkela/10 spare copies for information and necessary action.

Deputy Secretary to Government

M.N. 3198 (32) / HGS. Dtd 20-09-2004  
N-129-2001

Copy forwarded to all Commandants, Home Guards, Orissa for information & n/a.

op 3199 / HGS. 2.9.04 I.G. HGS  
Copy to Sr. Asst. R.K. Dash /  
J.A. Saha / S.C. Tripathy  
for inf & ref.