DIRECTORATE GENERAL
FIRE SERVICE, HOME GUARDS & CIVIL DEFENCE, ODISHA,
NUAPATNA, CUITACK-753001.


To,
The Chief Fire Officer, Odisha, Cuttack.
The Fire Officer, Central Range, Cuttack.
The Fire Officer, Northern Range, Sambalpur.
The Fire Officer, Southern Range, Berhampur.
The Fire Officer(Pr.), OFDRA, Bhubaneswar.
The Fire Officer(Pr.), OFDRI, Naraj, Cuttack.
The Fire Officer(Pr.), OSWALI, Ramachandi, Puri.
The Deputy Fire Officer, Fire Prevention Wing, Cuttack.


The Odisha Fire Prevention and Safety Rules, 2017 has been enacted by the Govt. vide Home Dept. Notification No.36950/H dated 26.9.2017. As per the said Rules different fees are to be charged for the services provided by the Fire Service. The detail procedure for collection of different fees for different services and deposit of the revenue in Govt. account are given below:-

1. Fees for imparting training to the employees other than OFS personnel (under Rule-4(2)).

The training fees for imparting training to the employees other than OFS personnel will be collected by the Fire Officer (Pr.) OFDRA, BBSR (T) Demand Draft or online transfer to DDO Account of OFDRA. Out of total training fees collected during a month one third of the total fee shall be remitted to the Unit Welfare Fund of OFDRA and balance amount of fees shall be deposited in Govt. account u/h “0070-OAS-60-Other Receipts-109-Fire Protection & Control-0097-Misc. Receipts-02082-Miscellaneous other Receipts” through Treasury Challan.

The Fire Officer(Pr.), OFDRA, BBSR will submit a monthly statement to this Directorate General showing the details of the amount collected and amount remitted to the Unit Welfare Fund of OFDRA in the following proforma by 10th of each month.
<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Name of Org/Dept. from whom received</th>
<th>Total amount of training fee received</th>
<th>Amount deposited in Govt. A/C</th>
<th>1/3rd amount remitted to Unit Welfare Fund</th>
<th>Amount remitted to Unit Welfare Fund up to previous month</th>
<th>Total (Col.5+6)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>2</td>
<td>3</td>
<td>4</td>
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The amount remitted to Unit Welfare Fund may be deposited in a Savings Bank A/C with a view to get some interest thereon.

As regard utilization of the funds so remitted to the Unit Welfare Fund towards development, management of infrastructure and training, the Fire Officer(Pr.), OFDRA, BBSR, will take prior approval of the D.G.P for such expenditure.

Besides, the amount deposited in Govt. A/C towards training fees may also be shown in the monthly collection of revenue receipt statement with T.C No. & date.

2. Fees for issue of Fire Safety Recommendation for Temporary structures (under Rule-10(1)).

The fees for issue of Fire Safety Recommendations for temporary structures shall be deposited by the applicant online through [https://www.odishatreasury.gov.in/echallan/](https://www.odishatreasury.gov.in/echallan/) (Others) under head “0070-OAS-60-Other Receipts-109-Fire Protection & Control-0097-Misc. Receipts-02082-Miscellaneous other Receipts” and submit two copies of e-challan self signed alongwith application to the concerned issuing authority/O.I.C of Fire Stations. The issuing authority will keep a copy of e-challan in his office and another copy of the e-challan shall be submitted to his Range Fire Officer within a week of receipt of the application for inclusion in the monthly collection of revenue receipt statement of the Range office.

Besides, the fees under the above rules can also be deposited by the applicants through Treasury Challan under the above head of account and submit the original copy of Treasury Challan alongwith application for issue of Fire Safety Recommendation. The issuing authority shall keep a copy of the Treasury Challan and send the original copy of the T.C to his Range Fire Officer within a week.
3. **Fees for deployment of fire service unit or first-aid fire fighting appliances for protection duties (under Rule-10(7)).**

The fees for deployment of fire service unit or first-aid fire fighting appliances for protection duties shall be collected by the Range Fire Officers granting permission for such purposes. One third of the amount so collected will be remitted to the Odisha Fire Service, Home Guards & Civil Defence Welfare Fund and the rest amount shall be deposited in Govt. A/C u/h “0070-OAS-60-Other Receipts-109-Fire Protection & Control-0097-Misc. Receipts-02082-Miscellaneous other Receipts” through Treasury Challan and the amount so deposited in Govt. A/C shall be shown in the monthly revenue receipt statements with T.C No. & date.


The fees required under Rules-12(1), 13(1) and 14(2) of the Odisha Fire Prevention and Fire Safety Rules, 2017, shall be deposited by the applicant online through https://www.odishatreasury.gov.in/echallan/ (Others) under head “0070-OAS-60-Other Receipts-109-Fire Protection & Control-0097-Misc. Receipts-02082-Miscellaneous other Receipts” and submit two copies of e-challan self signed alongwith application for issue of Fire Safety Recommendation/Fire Safety Certificate/Renewal of Fire Safety Certificate. The issuing authority other than the Range Fire Officer/Chief Fire Officer will keep a copy of e-challan in his office and another copy of the e-challan shall be submitted to his Range Fire Officer/Chief Fire Officer within a week of receipt of the application for inclusion in the monthly collection of revenue receipt statement of his office.

Besides, the fees under the above rules can also be deposited by the applicants through Treasury Challan under the above head of account and submit the original copy of Treasury Challan alongwith application for issue of Fire Safety Recommendation/Fire Safety Certificate/Renewal of Fire Safety Certificate. The issuing authority shall keep a copy of T.C and send the original T.C to his Range Fire Officer/Chief Fire Officer within a week.

Three separate registers will be maintained at Range/CFO offices to keep record of the amount so collected and deposited in Govt. A/C towards (1) Fees for issue of Fire Safety Recommendation for Temporary structures (2) Fees for deployment of fire service unit or first-

All concerned may please be instructed accordingly.

This has been approved by the D.G of Police, Fire Service, Odisha, Cuttack.

I.G of Police, F.S, H.Gs & C.D,
Odisha, Cuttack.